

This template is provided as an option for schools to use to create their Digital Citizenship Plan by October 31 of each current school year. Refer to the [Digital Citizenship Plan insite page](#) for support and resources. You can modify and use this template or create your plan in a different format as needed to support the needs of your school. School leaders use collaborative consultation to determine 2-3 long term goals for the school year and build upon them for long-term impact.

Please share a relevant version of your School Digital Citizenship Plan with parents and students on your school's website.

Relevant contextual information about your school and School Development Plan:

- Focus on connection and belonging
- Focus on foundational literacy skills

Relevant evidence and data that informs your Digital Citizenship Plan:

- Teacher data on number of students who can create and remember their own passwords
- Data tracking regarding conflicts, involving social media platforms

School Digital Citizenship Plan						Progress		
Long Term Goal (e.g. spanning 8-10 months)	Competency (may be chosen from the CBE DC Competencies)	Short Term Goals (in support of the long term goal)	Outcomes	Activities & Resources	Measures	November	January	June
Long term goal #1 Learners will understand the importance of protecting personal information online and apply appropriate strategies	Safe: I know how to protect my personal information online	Short term goal 1 Students will understand the characteristics of a strong password and why it is important to have one	Students will create an age-appropriate unique password to access CBE network/technology	Review resources on Digital Citizenship Insite Pages Targeted lessons on creating strong passwords	All students in the school will have a unique, secure password to access CBE network/technology			
		Short term goal 2 Students will understand the importance of keeping their	Students will keep their passwords private and keep password hints in a secure location	Review resources on Digital Citizenship Insite Pages	All students will keep their passwords private and know how to reset their			

		passwords secure and private		Students will learn how to reset passwords using the Student Account Tool	passwords, as needed			
Long term goal #2 Learners will understand the consequences of spreading misinformation	Informed: I know how misinformation about others can make them feel	Short term goal 1 Students will understand the characteristics of misinformation	Students will be able to identify misinformation	Review resources on Digital Citizenship Insite Pages SEL lessons on Social Awareness	All students in the school will know the characteristics of misinformation			
		Short term goal 2 Students will understand the consequences of spreading misinformation	Students will be able to describe the impact misinformation can have on others	Review resources on Digital Citizenship Insite Pages SEL lessons on Social Awareness	Number of incidents involving misinformation			

- Next Steps & Focuses for the Coming School Year**
- Notes to refer to when creating your next DC Plan
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